

## MEDICAL EMERGENCY

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- ◆ Dial 100 from an MIT phone or (617)-253-1212

## FIRE ALARM

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- ◆ Varies by building; ask your lab contact. Often a continuous horn and flashing strobes. Exit immediately.

## EMERGENCY CONTACTS

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- ◆ MIT Police: (617) 253-1212
- ◆ Environment, Health & Safety Office: (617) 452-3477
- ◆ Facilities Operations (Operation Center): (617) 253-1500
- ◆ MIT Medical: (617) 253-1311

## In an Emergency

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1. In case of fire, activate alarm. Evacuate immediately!
2. On-campus phone, dial 100, off-campus phone, dial (617) 253-1212.
3. In case of an evacuation, meet at the appropriate assembly point:

Insert your building's assembly point and any additional emergency information.



## EHS & Security Information



77 Massachusetts Ave., N52-496  
Cambridge, MA 02139  
(617) 452-3477  
[environment@mit.edu](mailto:environment@mit.edu)  
[ehs.mit.edu](http://ehs.mit.edu)

# Guidelines for Visitors & Contractors

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1. Prior to entering a laboratory, all visitors must be met by their laboratory contact. The lab contact will escort them to their destination.
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- Lab Contact Name
2. Check with your lab contact for safety and protective equipment requirements for the areas to be visited.
  3. Ask your lab contact to point out exits, stairwells, and evacuation routes or to provide specific EPP for building(s) in which you are working.
  4. Ask your lab contact for information on specific hazardous materials in the areas to be visited.
  5. Your lab contact will help you with safety information as requested.

6. In the event of a spill or release, evacuate the area and immediately notify your EHS or lab contact.
7. Properly dispose of all wastes as directed by your lab contact.
8. Promptly report unsafe conditions and work-related injuries to your lab contact.
9. No eating or drinking in laboratories.
10. Smoking is not permitted in any MIT building or facility.
11. Wear safety glasses in areas where there is potential for eye injury.
12. For contractors, obtain and read copy of the MIT booklet, "Environment, Health and Safety Requirements for Construction, Service and Maintenance Contractors" (located at EHS website) and ensure all persons engaged by you abide by the conditions prescribed throughout the booklet.

## OUR SERVICES

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- ◆ Chemical, biological, industrial hygiene and radiological safety
- ◆ Personal protective equipment evaluation
- ◆ Job hazard analysis
- ◆ Hazardous waste disposal instructions
- ◆ Medical surveillance
- ◆ Emergency response

For more EHS information visit [ehs.mit.edu](https://ehs.mit.edu).

