Summary

Controlled Substances: Requirements for Acquisition, Use and Disposal in Laboratories
SOP-0093

Synopsis:

Controlled Substances (CSs) are drugs or chemicals that have the potential to be addictive or habit forming. Every person that engages in research with Controlled Substances at MIT must be registered with the U.S. Drug Enforcement Administration and also with the Commonwealth of Massachusetts if they intend to order controlled substances directly from a distributor or vendor. While there is no institute-wide license to use controlled substances, researchers at MIT may obtain certain controlled substances through Division of Comparative Medicine (DCM) as outlined in their Committee on Animal Care protocol.

This SOP provides guidance to PIs that are required to have their own registration, as well as for PIs that order controlled substances from DCM. Information pertaining to registration, storage, security, recordkeeping and disposal is available in this SOP, on the EHS website and by contacting the EHS Office.

Summary Procedure:

1. Determine whether research involves Controlled Substances
2. Follow this DEA SOP for purchasing, storage, use, record-keeping and disposal of CS
3. Notify EHS when initially registering with DEA and MA
4. Contact EHS for disposal of unwanted or expired controlled substances