Summary
Mold in Indoor Environments
SOP-0022

Synopsis:

This document establishes the procedures at MIT for preventing mold problems and for managing problems when they do occur. Because of the potential health impact, principally allergic effects, MIT works to prevent mold growth and to remediate mold problems.

These guidelines apply to any MIT building where mold is found or suspected. They outline the responsibilities for assistance and communication by DLCs. They apply to Environment, Health, and Safety (EHS) staff and their assessment responsibilities, and to the Department of Facilities, DSL Housing Office, Lincoln Laboratory, Bates, Haystack, Endicott House and their responsibility for remediation and/or prevention, either in house or by contract.

Summary Procedure:

1. Faculty, Staff, Administrative Officers (AOs), Students or DLC EHS Coordinators will
   a. Report concerns about mold to their DLC EHS Coordinator or directly to EHS.
   b. Report water damage, leaks, etc. promptly to Facilities.

2. EHS Will:
   a. Provide a preliminary assessment of the problem, determine if mold is involved, and monitor, as deemed necessary, during/after remediation.
   b. Contact Facilities Department to initiate remediation, and make recommendations for control and remediation of the mold.
   c. Provide report to the EHS Coordinator, Faculty, Staff and/or Students regarding findings, recommendations, and remediation actions to be taken.

3. Facilities Department Will:
   a. Maintain programs for identifying and fixing or eliminating water problems in buildings before mold growth occurs.
   b. Promptly address all reports of water leaks or damage in a building.
   c. Contact EHS when mold growth has been found during building inspection or maintenance for guidance on remediation.
   d. Communicates to EHS Coordinator, Faculty, Staff and/or Students as to progress of work and completion