Summary

Hazardous Waste, Abandoned/Recurring
SOP-0018

Synopsis:

The purpose of this SOP is to provide clarification for the process of reporting and handling abandoned hazardous waste. It identifies the roles and responsibilities of the Environment, Health and Safety (EHS) Office and the Department, Labs or Center (DLC) for waste that is left abandoned and the costs associated with removal, testing and waste disposal associated with abandoned versus recurring wastes. It is prudent that the disposal of hazardous waste materials be handled by the EHS Office, specifically the Environmental Management Program (EMP), as the individuals associated with this program are properly trained to sign and manage shipping manifests and are aware of the approved disposal facilities for the Institute.

Summary Procedure:

1. Report any hazardous chemicals found to be abandoned to EHS immediately for disposal.
2. Communication with the area’s EHS Coordinator to determine ownership of materials will be made by the hazardous waste management program, within EHS, to determine if the chemicals are truly abandoned prior to disposal. Associated costs for disposal will be communicated by the EHS hazardous waste management program to the associated DLC at this time.
3. Disposal of the chemicals and management of all paperwork and invoices will be handled by the EHS Office. Invoices will be forwarded for payment upon receipt to the parties previously identified.